

**CYNGOR TREF GORSEINON**  
**GORSEINON TOWN COUNCIL**

**Minutes of the Meeting of Gorseinon Town Council held at Ty Newydd Community Centre,  
on Wednesday 7<sup>th</sup> January at 6pm.**

**Attendees:** Councillors; J Curtice (Chaiman), A. Stevens, K. Jones, M. Curtice, P. Morgan, P. Eyres, A. Thomas, J. Clayfield, M. Phillips. Town Clerk,

*Main Meeting Discussion Points:*

GTC0126-151

**MAYORS ANNOUNCEMENTS**

**Attended**

**Attended in December**

- a. On 3<sup>rd</sup> December the Mayor and others met up at 10am at Gorseinon RFC, to support Kevin Sinfield, who ran through Gorseinon doing his 7x7 challenge. Running 7 ultra marathons in 7 days.
- b. Mayor attended St David's carol service on 7<sup>th</sup> December.
- c. Mayors attended the Civic Carol Service held at Swansea Minster on 10<sup>th</sup> December 2025 at 6.00 pm.
- d. Mayor attended College Panto on 11<sup>th</sup> December.
- e. Mayor attended St John's Gowerton on 15<sup>th</sup> December.
- f. Mayor and Mayor's representative attended on 15<sup>th</sup> and 16<sup>th</sup> the Brownies, Beavers and Cub Scouts at Argyll Gardens Christmas Tree, for the children to hang their decorated Christmas baubles on the tree with messages for Santa.
- g. Mayor attended an afternoon at Awel Y mor 17<sup>th</sup> December.
- h. Mayor attended West St. Gym at 6pm on 17<sup>th</sup> for their Christmas show.
- i. Mayor attended Cwrt Hywel Residential Home, to their Christmas Party at 4pm on 20<sup>th</sup> December.
- j. Mayor attended St Catherines Church for the Christmas Service at 6pm on 21<sup>st</sup>.

**Mayor's Invites**

None.

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GTC0126-152	<b>APOLOGIES FOR ABSENCE</b> There were apologies for absence from Cllrs, J. Crowley, N. Matthews, P Griffiths.
GTC0126-153	<b>PUBLIC PARTICIPATION</b> No members of the public were present and there were no representations from the public prior to the meeting commencing.
GTC0126-154	<b>DECLARATION OF INTEREST</b> None noted.
GTC0126-155	<b>MINUTES OF COUNCIL</b>  It was <b>RESOLVED</b> that the Minutes of the Meeting of the Council held on December 3 <sup>rd</sup> 2025 be confirmed as a correct record - <b>AGREED</b> .  Approved by Councillor M. Curtice and Seconded by Councillor P. Eyers
GTC0126-156	<b>MATTERS ARISING FROM PREVIOUS MINUTES</b>  None reported.
GTC0126-157	<b>BUDGET PRECEPT</b>  Clerk was thanked for his work done on the Budget and for forwarding the budget report to members.  <u>Council Tax Base &amp; Band D Equivalent Properties</u>  The precept is based upon band D properties. Residents pay both their Council Tax and the Community/ Town Council precept on a pro rata basis depending upon the valuation Band of their property. This draft precept is for 3450 Band D properties in the year 2026/27.  Based on the above information and considering the Finances, Budgets, the cost of refurbishments, and keeping a steady balance of Council's accounts, the clerk recommends that the precept for 2026-2027 should be at least 5.99%.  The Finance meeting will follow this meeting to discuss this further.  Councillors <b>MOVED</b> the point to the Finance meeting.
GTC0126-157	<b>MEMBER'S REPORTS</b>  <b>County Councillors reports.</b>  Cllr. A. Stevens reported there are now yellow lines on Millers drive, to try and deter the trucks parking along the road.  Police meeting on 7 <sup>th</sup> around plans to tackle the ASB in Melin Mynach. A joint working plan is being discussed to commence shortly.

Melin Mynach had the agreement to have hedge cut down. Nature conservancy team will be hedge laying. They will be there over the coming weeks. Hedges will be level with the fence and allow the area to be open and safer for the community to use.

Teaching courses are available for volunteers to be taught skills of hedge laying for anyone who wants it and volunteer.

Exploratory works down in near the bug have started on 7<sup>th</sup> and 8<sup>th</sup> January. Cllr. A Stevens has already fed back members views from the previous meeting to the Architects.

Provisional funds have been approved building works for the area near Parc y Werin pavilion to commence shortly. This will include pathways and a nice green area for school children, etc.

As part of the funds for this, a disabled toilet will be included around the side of the pavilion. Access to this toilet will be only while park is open.

a. Town Councillors.

Cllr. A Thomas reported a lot of water being on surface in Parc Y Werin, particularly around where the children's swings. This was noted by Cllr. A Stevens.

GTC0126-158

**Revised plans for Jubilee Memorial regeneration project.**

Current proposals and draft computer designs shared with members for discussion. Clerks report was **NOTED**. It was **RESOLVED** from members that.

Cllr. A. Stevens reported to members the need that now is the time for members to feedback on any further changes they would like to the project such as those listed below from the previous meeting.

Also, that the members may want to consider the phases of the project. With the main groundwork completed in phase one. Smaller features in phase two. With the larger, more expensive features reviewed after the completion of the first two phases. As mentioned in the previous point, Investigative works started on January 7<sup>th</sup> and 8<sup>th</sup> on the site. Below is a reminder for members of previous decisions.

1. Consensus was to remove the chimney feature and, in its place, have a metal feature similar to Gowerton, Grovesend, and Pontardulais metal sculptures. This could be designed to reflect the industrial heritage of Gorseinon town or incorporate the station aspect.
2. The hedging around the perimeter was not preferred and was not to be included.
3. The bridge representation of the old station bridge was liked by all members.
4. Signage as you enter either side stating 'you are now entering a representation of Gorseinon Railway Station' was suggested.
5. A cycle station in place of the temporary kiosk/café was preferred by

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	<p>members.</p> <p>6. The Train, at half scale, was liked, but was agreed to be included at a later phase due to the costs.</p> <p>7. Even though it was not included in plans submitted so far, the idea from Landscaping to have curved seated areas in the green spaces was accepted.</p> <p>8. Members suggested doing some planting. It is possible to add planters with flowers once completed.</p> <p>9. Works are currently planned to commence on 17<sup>th</sup> purely for investigative excavations.</p> <p>10. Members also suggested working alongside the Bug and including the regulars users of the Bug in any plans going forward.</p>
GTC0126-159	<p><b>Front Door and internal fire doors of Ty Newydd – ongoing</b> Clerks report was <b>NOTED</b>.</p>
GTC0126-160	<p><b>Sub Committees - ongoing</b> Clerks report was <b>NOTED</b>.</p>
GTC0126-161	<p><b>Fire Escape – ongoing.</b> Clerks report was <b>NOTED</b>.</p>
GTC0126-162	<p><b>Laptop award –</b> November’s meeting in point GTC1025-74 <i>Currently Cllr. M Curtice is not using the laptop allocated to him. Members agreed to donate this laptop to Loughor and Gorseinon branch of Royal British Legion.</i> This laptop was not working and clerk had sourced a new laptop as an alternative costing £158.32 excl. VAT. Clerks report was <b>NOTED</b>. It was <b>RESOLVED</b> from members that Clerk contact the group, purchase a new laptop, and award to the Group.</p>
GTC0126-163	<p><b>Three vacant Town Council Seats – ongoing.</b> Clerks report was <b>NOTED</b>.</p>
GTC0126-164	<p><b>Defibrillators update – ongoing.</b> Clerks report was <b>NOTED</b>.</p>
GTC0126-165	<p><b>Notice Board outside Town Hall – ongoing.</b> Clerks report was <b>NOTED</b>.</p>
GTC0126-166	<p><b>To receive reports from Council’s representatives on outside bodies/ upcoming meetings.</b> None reported. <b>NOTED</b>.</p>

GTC0126-167	<p><b>POLICE REPORT</b></p> <p>Please find enclosed Police reports from 1<sup>st</sup> December to 31<sup>st</sup> December.</p> <p><b>Beat of Gorseinon</b> <b><u>83 occurrences in total</u></b> 4 ASB reports 19 Violence Against the Person reports No Dwelling burglary reports</p> <p><b>Beat of Penyrheol</b> <b><u>46 occurrences in total</u></b> 3 reports of ASB 11 Violence Against the Person reports No dwelling burglary reports</p> <p>The number of arson reports and general Anti-Social behaviour at Melyn Mynach has raised concerns.</p> <p>The cost of the damage and response from the Fire Service is becoming unsustainable and as a result Insp Lambley has instigated a plan, which will bring together all relevant partners to explore how we can together reduce crime and anti-social behaviour at the site.</p> <p>The Council will be involved in this process and kept updated with any developments.</p>
GTC0126-168	<p><b>REPORT OF THE CLERK</b></p> <p><b>a. Payments for December 2025</b> Clerk's report was <b>NOTED</b> and <b>AGREED</b>.</p> <p><b>b. <u>Correspondence December 2025.</u></b></p> <p>1. From a member of the public requesting 10 years of minutes and agendas sent by pdf to him. Clerk responded stating that all our available documents are available to download on our website. <i>To the clerk of Gorseinon town council. Please provide copy minutes of and agenda in pdf Format for the period 2014 to 2024.</i> <i>Respectfully, G V Bruno</i></p> <p>Clerks report was <b>NOTED</b>.</p> <p>2. From Mr. David Bush, the chairman and organizer of the sequence dancer group that meet currently at Pengry rd. club. They are looking to move to a new venue which has a wooden floor to dance on. Clerk arranged and accompanied Mr. Bush to Welfare to meet</p>

the Clerk and caretaker. Mr. Bush was delighted with the venue and will be moving the group there in the future.

*Dear Mr Walters,*

*Thank you for all your help today. I came from Carmarthen this morning expecting to be walking the streets searching for suitable venues for our dance club and you - the very first person I spoke to - sorted it all out for me in a matter of minutes. On top of that you even drove me to the venue to meet other councillors that you had arranged for me to meet en site. What fantastic service 10/1*

*Thank you for your time and first class assistance.*

Clerks report was **NOTED**.

Documents available on request and in accordance with GDPR.

### **c. Grant Requests December 2025.**

#### **1. The Lodge Snooker club –**

*Dear Gorseinon Town Council,*

*I am writing to you on behalf of the snooker team who play out of The Lodge.*

*We are trying to raise funds for the purchase of a ball washer and two extendable rests for our team.*

*Ball washers are approximately £250 and extendable rests are approximately £65 each.*

*We would be grateful if you could please provide any assistance in order for us to do this.*

*Kind regards.*

*Lodge snooker team.*

Clerks report was **NOTED. RESOLVED** on the motion of Councillor M Phillips, seconded by Councillor K. Jones that Council would purchase the materials for the snooker group up to a grant value of £250.00. excluding VAT

#### **2 Chromo Music Group -**

*Chroma Music Community Group (CMC)*

*CMC is based in Gorseinon and Loughor, with participants coming from the local area and up to a 15-mile radius. Our aims are to help people to “Play, Participate, Progress, and Perform” and find the joy of making music together, creating a community of support and friendship. We have had over 300 people involved since we started 4 years ago.*

*We would be so grateful if the Town Council would consider supporting us with a grant again to help us to continue to provide support as needed for those who would struggle to be part of our groups otherwise.*

*Many thanks and we look forward to hearing from you and hopefully seeing the Mayor and Consort on the 29th November,*

*Alida Watters, Chair of Chroma Music Community Group*

Clerks report was **NOTED. RESOLVED** on the motion of Councillor M Phillips, seconded by Councillor A Thomas £250 be paid to Chroma Music Community Group.

### **3 West Street Gym -**

*We recently took 13 local gymnasts to an international competition in Scotland which they qualified for based off a trial that took place here in Swansea. In this trial, we had 13 gymnasts get a selected spot at the Caledonia cup and 16 being selected for the National Welsh Acrobatic squad. Our gymnasts make up 70% of the Welsh squad which is an incredible achievement for West Street and the local community!*

*The gymnasts who qualified for the International ranged from 8 – 19 years old and train at West Street 3-4 times a week. At this competition, West Street took home 1 gold, 2 silvers, 2 bronze and a 4<sup>th</sup> place against the best in Britain!*

*We kindly ask for you to consider any donation that you may be able to make. As a club, we would be so appreciative of even a small contribution.*

Clerks report was **NOTED. RESOLVED** on the motion of Councillor M. Curtice, seconded by Councillor M. Phillips £250 be paid to West St. Gym.

### **4 Together WeCare Awards Ceremony –**

This was a request from December's Council meeting where members needed further information

*I am writing to invite Llŷchwr & Gorseinon Town Council to consider sponsoring a category at the inaugural Together WeCare Awards Ceremony. This event will celebrate and recognise best practice among organisations and professionals working in Social Care, Childcare, Play, and Early Years sectors. Please find the sponsorship pack attached for your review.*

This is an awards ceremony aimed at individuals around Swansea for the dedication in various fields of work. Both Gorseinon and Loughor Town council to contribute towards an award jointly. This would have both Town councils names on the award. Ceremony will take place in March 2026.

Clerks report was **NOTED.** It was **RESOLVED** that the Council will support a contribution with Loughor Twon Council towards one of the categories in the awards ceremony. Clerk to liaise with all parties and feedback to Council.

### **5 Mike Davies Lead volunteer with Sightlife -**

*Gorseinon Visually Impaired Support Group*

*May I wish you all a Happy New Year from our group.*

*May I on behalf of the group who meet at the Gorseinon Institute on a monthly meeting on the 1st Wednesday of each month ask yourself and the Town Council Members to consider a donation to the group to help maintain the groups function and activities through the year and openly welcome local visually Impaired people who wish to have support, information and meet socially with our group.*

*If the Town Council chooses to make a donation to the group could you contact me for further details for you to receive.*

*Thank you for your support and I look forward to your reply.  
Best regards*

*Mike Davies  
Lead Volunteer  
Sightlife/VIWG  
Gorseinon Visually Impaired Group*

Clerks report was **NOTED. RESOLVED** on the motion of Councillor M. Curtice, seconded by Councillor M Phillips to grant £250.00 to Sightlife group.

**6 Initial query from Cllr. P Eyers -**

*On Saturday the 3rd of January I had the pleasure of meeting a young gentleman called Lee Morris.*

*He lives in Gorseinon and is a member of the three M's running club.*

*Due to losing a friend for the past 10 years he's been running for BCRT bone cancer research team, for 11 years prior to that he ran for numerous other cancer charity.*

*I think he is a prime candidate for our help and with your permission I would like the town clerk to contact him for more information.*

Cllrs. report was **NOTED. RESOLVED** on the motion of Councillor A. Thomas, seconded by Councillor A. Stevens for Clerk to contact Lee directly to enquire what support options he would benefit from. Members also suggested Lee for a possible award in the Mayors Buffet. The nominee being Cllr. P Eyers.

Documents available on request and in accordance with GDPR

**d. OVW/SLCC**

**1. One Voice Wales E-Bulletin Issue 15 now available.**

Previously forwarded to Members.

Clerk's report was **NOTED.**

**2. CLERKS WE NEED YOUR HELP ! TWO HIGH PRIORITY ITEMS**

1. The One Voice Wales Annual General Meeting is being held on January 21st as you know (between 6-8pm), but we are still awaiting the names of the nominated representative to attend from many Councils. It is REALLY IMPORTANT that one member attends from EVERY MEMBER COUNCIL . Please can you ensure we have the name of your representative before you break for the Festive Period - or, if it is scheduled to be discussed at a January Council meeting please can you let us have the date so that we know when we can expect the nominated Councillors name.

2. It would appear that many Clerks have never logged into the new OVW Website

or haven't shared the log in details with their Councillors. If you haven't registered to access the members areas of the site, please contact [admin@onevoicewales.wales](mailto:admin@onevoicewales.wales) and we can arrange this for you. If you already have your log in details, PLEASE can you make sure these are shared with your Councillors

Clerk's report was **NOTED. RESOLVED** that the clerk attend remotely.

**e. Training**

**OVW Extension to free training.**

Dear Colleagues,

I am pleased to inform you that the Welsh Government has agreed that they will provide additional funded free places on our six core modules as well as two free places on a selected number of additional modules. The attached application form for free places provides an explanation as to what is now on offer.

We would encourage you to take advantage of this offer of funded places that is available up to 31 March 2026 and we look forward to training many more councillors over the remaining months of the financial year.”

One Voice Wales provides a comprehensive training role for Community and Town Council Members, Clerks and Staff. We encourage, develop and reward our members. We work closely with our [Training Associates](#) and [partner organisations](#). For further information on what we can offer, please [contact us](#)

On this point the clerk shared an updated 'Councillors Training Programme' which included a report on what training is required of Councillors to complete and the timescales for each one. Also, a record sheet for members to complete during the meeting and coming meetings. This will highlight where training is needed and for addition to the Audit for the coming year.

Clerks report was **NOTED**.

**f. Wales/Swansea/Governing/Committees.**

None Reported.

**g. Policy schedule**

Clerk shared the policy schedule with Members for the rest of this year and through 2026. Appendix 1.

Clerk also shared the Third of these on the list, the Code of Conduct Policy. Appendix 2.

Clerks report was **NOTED**. Clerk to include the Code of Conduct Policy in Gorseinon Town Council's constitution and to be displayed on the Council website.

Documents available on request and in accordance with GDPR

<p>GTC0126-169</p>	<p><b>Planning report</b>  <b>PLANNING REPORT</b></p> <p>Application No: 2025/2576/FUL Date Registered: 03.12.2025          Electoral Division: Gorseinon And Penyrheol - Area 1 Status: Being Considered          Map Ref: 258410 199335          Development Type: Householder          Location: 6 Clos Tirffynnon, Gorseinon, Swansea, SA4 4AW          Proposal: Rear conservatory</p> <p>It was <b>RESOLVED</b> that there would be no objection.</p>
<p>GTC0126-170</p>	<p><b>ANY OTHER BUSINESS –</b></p> <p><b>Christmas Lights contract.</b>          The Clerk has been informed that the two year extension contract with Festive Lighting is finished as of 2025.          Festive Lighting Hired lights to us along High St. Centregreat then installed them in a separate contract.</p> <p>Current Total costs for hiring High St. lights only 2025/26          = Festive lighting contract £8,459.05 + Centregreat installation £3300.00          = £11,093.14.</p> <p><b>Quotes to buy new lights</b>          Based on existing lights on High St. Plus, lights needed to extend High St. down to Seagers and up to St Catherine’s.          Also including, replacing lights in Bus stops with an increase from 8 panels to 12 panels plus a spare.</p> <p>From Blanchere illumination, on sale and after VAT claim = £6,499.80.          From Festive lighting, on sale and after VAT claim = £12,802.00          From MK illumination on sale and after VAT claim = £16,675.00</p> <p>A new extended contract Quote has been requested from Lighthouse Electrical to encompass all their existing work which is for;  <b>All light maintenance, installation, storage</b> for Argyll Gardens and the Bus Stops and include extending this new work which will be for High St.</p> <p><b>Replacement chairs for meeting room</b>          Clerk reminded members about previous discussions around replacing the chairs in the main meeting room. The old chairs will be donated to Lime St Institute once the new ones are purchased.          The report of the Clerk was <b>NOTED</b> and it was <b>RESOLVED</b> that the Clerk gets quotes.</p>

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	<p><b>Computer hard drive backup.</b> Clerk requested to purchase an external hard drive backup for laptop as an extra security measure to keep records backed up. Total cost with damage protection £138.37. The report of the Clerk was <b>NOTED</b> and it was <b>RESOLVED</b> that the Clerk to go ahead and purchase.</p>
GTC0126-171	<p><b>EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>It was <b>RESOLVED</b> that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.</p>
GTC0126-172	<p><b>FURTHER REPORT OF THE CLERK</b></p> <p>The report of the Clerk was <b>NOTED</b> and it was <b>RESOLVED</b> that the Council <b>APPROVED</b> all aspects of the report.</p>
	<p><b><u>Presiding Chair closed the meeting at 19.55pm</u></b></p> <p><b><u>Presiding Chair signature</u></b></p>

**POLICY SCHEDULE 2025 - 2026**

<b>Policy Name</b>	<b>Date Approved</b>	<b>Date due review</b>
Grants Policy	01 10 2025	01 10 2026
Lone Working Policy	01 11 2025	01 11 2026
Code of Conduct Policy	07 01 2026	07 01 2027
Mileage and Expenses Policy	04 02 2026	04 02 2027
Absence and Leave Policy	DRAFT	
Digital Asset Management	DRAFT	
Remuneration Policy	DRAFT	
Document Retention and disposal Policy	DRAFT	
Display Screen Equipment Policy	DRAFT	
Grievance Policy	DRAFT	
Safeguarding policy	DRAFT	
Complaints Policy	DRAFT	
IT & Cyber Security policy	DRAFT	
Equal Opportunities	DRAFT	
Social Media policy	DRAFT	
Welsh Language Policy	DRAFT	
Standing Orders	Renew	MAY 2026
Financial Regulations Policy	Renew	MAY2026

DRAFT

Appendix 2.