



CYNGOR TRÊF **GORSEINON** TOWN COUNCIL

Town Clerk: David Walters

Ty Newydd Community Centre, 17 West St., Gorseinon, Swansea SA44AA
Tel: 07510 259678 / 07841 580604 **Email:** clerk@gorseinontowncouncil.gov.uk
www.gorseinontowncouncil.gov.uk

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CYNGOR TREF GORSEINON **GORSEINON TOWN COUNCIL**

Minutes of the Meeting of Gorseinon Town Council held at Ty Newydd Community Centre, on Monday 29th June 2026 at 6pm.

Attendees:	Councillors; J. Clayfield(Chairman), J. Curtice, L. Williams, A. West, S. Richards, and Town Clerk.
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Main Meeting Discussion Points:

GTC290626-49	<u>Mayors' announcements.</u> Attended in June None. Mayor's Invites a. Gorseinon Parc Y Werin summer fate on 18 07 26.
GTC290626-50	<u>Apologies for absence.</u> There were apologies for absence from Councillors; J. Crowley, P. Morgan, P. Eysers, K. Jones, N. Matthews, A. Thomas, M. Phillips, P. Griffiths, M. Curtice, and A. Stevens,
GTC290626-51	<u>Public participation.</u> a. Natalie Ridler attended the meeting to give a short update of the current situation with Morgan's Army and the Gorseinon 10K fun run, which they will running independently as of next year. b. Representatives from the recently changed committee for Gorseinon and Loughor Royal British Legion attended to introduce themselves and discuss future.



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GTC290626-52	<u>Declaration of interests.</u> To receive disclosures of Personal Interests from Members under the Council's Code of Conduct. (Note: Members are requested to identify the item number and subject matter that their Personal Interest relates to. Where the Personal Interest is a Prejudicial Interest they must withdraw from the meeting while that item of business is discussed). None noted.
GTC290626-53	<u>Minutes of Council.</u> It was RESOLVED that the Minutes of the Meeting of the Council held on June 3rd, 2026, be confirmed as a correct record - AGREED. Approved by Councillor J. Curtice and Seconded by Councillor L. Williams.
GTC290626-54	<u>Matters arising from the minutes.</u> None.
GTC290626-55	<u>Member's reports</u> a. County Councillors reports. All matters from the previous meeting are ongoing. b. Town Councillors. None reported.
GTC290626-56	<u>Ongoing Gorseinon projects.</u> a. Revised plans for Jubilee Memorial regeneration project are ongoing. b. Update on Skate park work – awaiting confirmation of completion of works.



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GTC290626-57	<u>Defib Proposal – Cycle track.</u> Proposal from Councillor S. Richards via Heartbeat trust to install three defibrillators along The cycle track. This will be in cooperation with Grovesend Council and Loughor Council. The proposal suggests having one defib at the point where the cycle track continues under the Bridge on Swansea rd., Kingsbridge. Another defib will be located close to the pelican crossing on Heol Y Mynedd. And the last one would be where the cycle track meets the turn off for Grovesend. Grovesend have agreed to contribute to the costs and at the time of writing these minutes, Loughor have also agreed. The defibs will be installed by heartbeat trust and it is anticipated Loughor council will include their defib in their own guardianship. The remaining two will be taken up under Gorseinon Town Council's own guardianship arrangements. The report of the Councillor and Clerk was NOTED. It was RESOLVED to approve the purchase in coordination with Loughor Town Council and Grovesend Council. This was proposed by Councillor J. Curtice and Seconded by Councillor J. Clayfield.
GTC290626-58	<u>Rufas Lewis design proposals – The Lodge.</u> Councillor P. Evers provided further information relating to Correspondence received in February 2026 meeting (GTC0226-187, b, Correspondence), from The Lodge committee, which was noted by members at the time, requesting further information and a grant request. The information is below, <i>In 2026, The Lodge will mark its 80th anniversary, celebrating eight decades as a community run social, cultural, and sporting hub in Gorseinon. We are seeking funding to deliver an inclusive anniversary program focused on local heritage, wellbeing, arts, and community cohesion. All activities will be open to the wider community and accessible to residents of all ages.</i>



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	Photos of two plinth designs have been provided by Cllr. P. Evers before the meeting. Members requested a copy of the grant request and what was being requested. Clerk has not received a grant request form yet. The report of the Councillor and Clerk was NOTED. Members agreed that The Lodge should be funding their own activities. Members agreed they would like to contribute towards a memorial more in keeping with Rufus Lewis himself. With this in mind, members agreed they would prefer a bust of Rufus Lewis rather than a plinth. Further, members would request Clerk to ask for other designs from the Lodge Committee and a copy of the grant request form before considering any support.
GTC290626-59	Annual Return, Internal Audit Report, and Annual Governance Statement 2025/26. It was NOTED that the Council were provided with the Annual Return, Internal Audit Report and Annual Governance Statement for 2025/26. All Members AGREED and APPROVED. Council APPROVED payment of internal auditors invoice.
GTC290626-60	Matters arising from Finance and Personnel meeting held on 09th June. The following items were reviewed and approved in the meeting. For members to note. i. Terms of reference. ii. Final Budget Outturn Report from The Clerk. iii. Review of Annual Precept and Budget Report 2026-2027 iv. Budget Monitoring and Cash Books. v. Reserve Levels - To review the Council's general reserves. vi. Review Financial Risk Assessment 2026. vii. Review Independence of Internal Auditor. viii. Review of VAT return for 2025 26. ix. Clerk's Contract. x. Clerk's Grading xi. Review of pension arrangements. xii. Review of PAYE. The report of the Councillor and Clerk was NOTED. Members also noted that the clerk was now due to go to the next increment on his SCP PayScale after his first year in his role was up in July 2026. It was RESOLVED that the Clerk to ensure this is in place.



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GTC290626-61	Zurich insurance – Fidelity increase. Clerk reported that the fidelity amount for the within the Buildings and Events Insurance renewal quote was not sufficient to cover a complete loss of Council funds in the accounts. The Council has £100,000 insurance for fidelity guarantee cover whereas it had cash at bank as at 31/03/2026 of £148,980. If you add the 1st instalment of this year's precept of £57,190, received at the end of April 2026, cover should be £210,000 for 2026/27. In the light of this Clerk is requesting the Council to consider the adequacy of the cover. The report of the Councillor and Clerk was NOTED. It was RESOLVED that the Clerk contact Zurich Insurance to include the fidelity cover of £210,000.																
GTC290626-62	Grant requests for June. <table><tr><td colspan="4"></td></tr><tr><td>Date</td><td>Type</td><td>From</td><td>Request</td></tr><tr><td></td><td></td><td></td><td>None.</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>					Date	Type	From	Request				None.				
Date	Type	From	Request														
			None.														
GTC290626-63	Policy Schedule 2025 26 Document Retention Policy. Proposal to Authorise and adopt ‘Document Retention Policy.’ into the Policy schedule and Constitution of Gorseinon Town Council. Members to sign and clerk to include on our website. Clerks report was NOTED. It was RESOLVED by members to agree.																



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GTC290626-64	To consider Police report if one provided. Please find enclosed Police reports from 1st to 29th June. Beat of Gorseinon <u>93 occurrences in total</u> 5 ASB reports 21 Violence Against the Person reports No Dwelling burglary reports There are no current trends or concern for the beat of Gorseinon. To follow on from the previous years Home Office funded Operation Sentinel initiative Place based Policing patrols have commenced in a defined area which runs from Argyl Gardens to Home Bargains. Officers will be allocated to patrol these areas at optimum times with the intention of preventing anti-social behaviour (ASB) and provide a reassuring presence on Gorseinon High Street and the surrounding areas. For these patrols to achieve their objective it is important that the public report to the Police any incidents of ASB so that these reports can be attended and the information used to ensure that we are in the right time and the right location. Recently a car was deliberately set on fire on Llanerch Crescent. A person has been arrested and charged with this offence and will also be charged with several outstanding crimes reported in the area. This incident was of concern however did not pose any threat to the wider public. Beat of Penyrheol <u>49 occurrences in total</u> 1 report of ASB 14 Violence Against the Person reports No dwelling burglary reports Currently there are no current trends of concern for the beat of Penyrheol. Clerk's report was NOTED.
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GTC290626-65	REPORT OF THE CLERK																																																																	
	Payments June 2026. Expenditure. The following payments have been made from 1st June to 30th June 2026 by direct debit/Cheque/BACS/SO. <table><tr><td>Hall business rates suite 1</td><td>£92.00</td></tr><tr><td>Hall business rates suite 2</td><td>£143.00</td></tr><tr><td>Alexandra and co.</td><td>£112.50</td></tr><tr><td>EDGE IT systems</td><td>£522.00</td></tr><tr><td>One Voice Wales Training</td><td>£44.00</td></tr><tr><td>DT Security Systems</td><td>£125.00</td></tr><tr><td>Kitchen supplies - Sainsburys</td><td>£25.00</td></tr><tr><td>Adobe</td><td>£24.98</td></tr><tr><td>ICO information Commissioner</td><td>£47.00</td></tr><tr><td>Catrin Jones, Eva Rae – Mayor's Charity</td><td>£3,058.31</td></tr><tr><td>Zurich buildings and events insurance</td><td>£981.33</td></tr><tr><td>Community Grant – 1st Garden Village Brownies</td><td>£300.00</td></tr><tr><td>Community Grant – Loughor Rover AFC</td><td>£300.00</td></tr><tr><td>Community Grant – Little Ruckers Rugby</td><td>£400.00</td></tr><tr><td>Lighthouse external lighting, electrical Garages</td><td>£2,016.00</td></tr><tr><td>Good housekeeping Cleaning annual contract</td><td>£2,080.00</td></tr><tr><td>New Adobe contracts</td><td>£71.92</td></tr><tr><td>DWR CYMRU - Welsh Water DD</td><td>£37.00</td></tr><tr><td>Bank charges 24May</td><td>£52.91</td></tr><tr><td>One Voice Wales Training x 5 £44.00</td><td>£220.00</td></tr><tr><td>Corona energy Gas</td><td>£283.50</td></tr><tr><td>Amazon – flags</td><td>£17.40</td></tr><tr><td>Go cardless</td><td>£39.59</td></tr><tr><td>HSBC Commercial Mortgage/Loans</td><td>£628.68</td></tr><tr><td>GTC SO - Additional mortgage</td><td>£117.79</td></tr><tr><td>Corona energy Elec.</td><td>£225.47</td></tr><tr><td>HMRC SDDS</td><td>£1327.64</td></tr><tr><td>Office Equipment x2</td><td>£5.68</td></tr><tr><td></td><td>£9.25</td></tr><tr><td>Ty Newydd render deposit</td><td>£5,930.00</td></tr><tr><td>Ty Newydd maintenance equipment</td><td>£69.98</td></tr><tr><td>Ty Newydd Fire safety equipment</td><td>£51.22</td></tr></table>	Hall business rates suite 1	£92.00	Hall business rates suite 2	£143.00	Alexandra and co.	£112.50	EDGE IT systems	£522.00	One Voice Wales Training	£44.00	DT Security Systems	£125.00	Kitchen supplies - Sainsburys	£25.00	Adobe	£24.98	ICO information Commissioner	£47.00	Catrin Jones, Eva Rae – Mayor's Charity	£3,058.31	Zurich buildings and events insurance	£981.33	Community Grant – 1 st Garden Village Brownies	£300.00	Community Grant – Loughor Rover AFC	£300.00	Community Grant – Little Ruckers Rugby	£400.00	Lighthouse external lighting, electrical Garages	£2,016.00	Good housekeeping Cleaning annual contract	£2,080.00	New Adobe contracts	£71.92	DWR CYMRU - Welsh Water DD	£37.00	Bank charges 24May	£52.91	One Voice Wales Training x 5 £44.00	£220.00	Corona energy Gas	£283.50	Amazon – flags	£17.40	Go cardless	£39.59	HSBC Commercial Mortgage/Loans	£628.68	GTC SO - Additional mortgage	£117.79	Corona energy Elec.	£225.47	HMRC SDDS	£1327.64	Office Equipment x2	£5.68		£9.25	Ty Newydd render deposit	£5,930.00	Ty Newydd maintenance equipment	£69.98	Ty Newydd Fire safety equipment	£51.22	
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Income.		
Transfer from Treasurers account		£10,000.00
Sewing group fees		£225.00
Go fund me Mayor's charity donations		£2941.31
VAT Return HMRC		£15,508.62
Uhear ltd fees		£330.00
Monday group fees		£230.00
IPSA		£1,500.00
Treasurers account, Gross Interest – 15th June		£168.09
Bank reconciliation June 29th, 2026		
Current account		£14,187.84
Treasurers Account		£155,421.27
Total accounts Balance		£169,609.11
Mortgage Balance outstanding		£53,676.30
Clerk's report was NOTED and AGREED .		
a. <u>Correspondence June 2026.</u>		
Correspondence		
Correspondence		
Date	From	Subject
June	The Lodge	Dear councillors, I am writing to you today on behalf of The Lodge Gorseinon. We would very much appreciate help in purchasing a new flag pole. The Lodge



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		June Kelly Jarvis Secretary South West Wales District RBL	Dear all, Please allow me to introduce myself, I am Kelly Jarvis, Royal British Legion South West Wales District Secretary. I hope this email finds you all well. I have been asked to contact you to confirm that there is a new committee that has been duly elected following the RBL Membership Handbook and guidelines, for Gorseinon & Loughor Branch of the Royal British Legion. The SW Wales District held a Special General Meeting (SGM) on Saturday 14th March 2026 and following the election process a new Committee were sworn in. I have attached a copy of the SGM minutes and a contact sheet for all the officers elected to the various roles. The new Chairman, Jamie Cook, is keen to continue the great relationship the Branch had with each Council and to meet with you to discuss future plans and events and to develop the camaraderie and recognition of the Local Community for all past and present veterans that reside within. I have copied Jamie into my email to you so you will have his address, please reach out to Jamie and he can arrange attending various meetings etc to discuss future plans. We would also like to put on record our thanks to the outgoing Committee members and their commitment to the Branch over the previous years. Please feel free to forward these details to any persons you deem appropriate within the community and if you do have any queries, please contact us. Many thanks, Kelly Jarvis	
		June The Friends of Parc Melin Mynach Gorseinon	Dear all, I am writing on behalf of the Friends of Parc Melin Mynach to request a joint meeting between Cadw, Swansea Council, Black Mountains Archaeology, our local councillors, and Gorseinon Town Council. The purpose is to discuss the next steps for the	



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preservation and management of the Melin Mynach Scheduled Monument.

The Friends Group carried out two authorised vegetation clearing sessions in August 2021 after receiving guidance from Cadw and permission from Swansea Council. During this work we uncovered the 1874 date stone. At some point before October 2022 the wall that held the date stone was damaged. We then paused all volunteer activity because the cleared areas became more accessible and this encouraged anti social behaviour and further damage.

Our aim now is to support a coordinated plan that protects the site and works alongside the activity already being carried out by Swansea Council. The recent FOI response in April 2024 confirmed that a desktop review is underway. This includes a condition assessment, digital scanning, a statement of significance and costings for urgent works. The Friends Group has not yet received an update on progress or on how we can contribute.

We would like to request a Teams meeting to agree the following points.

1. Permission for the Friends Group to begin fundraising and seeking grants for conservation and stabilisation work at Melin Mynach.
2. Clarity from Cadw and Swansea Council on what works would be acceptable and what would require Scheduled Monument Consent.
3. Indicative costings or priorities so that the Friends Group can target suitable funding streams.
4. A shared communication process so that all stakeholders remain informed as work progresses.

Our intention is to support the work of Cadw and Swansea Council and to help prevent further deterioration of the monument. The Friends Group has always acted responsibly



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			and within permissions and we want to continue contributing in a positive way. Please let us know your availability for a Teams meeting in the coming weeks. We are flexible and can work around the times that suit the relevant officers. Best wishes Friends of the Park The Friends of Parc Melin Mynach Gorseinon
	29 06	Gorseinon Library	Dear David and Rachel, My name is Lucy and I'm the new Library Manager of Gorseinon Library. I'm writing to ask if you would be able to extend a warm invitation to the many clubs, groups, and organisations in the area to come and use Gorseinon Library. I have seen an impressive list of societies listed on the Town Council webpage (Clubs, Groups, and Resources - Gorseinon Town Council) and, whilst we regularly welcome groups like Knit and Natter, we would like to open our doors further to all local community societies. Indeed, my colleagues and I would be delighted to welcome your groups to use the library as a meeting place. If any group wishes to use the library for their weekly meetings, we are able to provide comfortable chairs for up to 10 people and other seating with tables (if required) for larger groups of up to 16. (We can accommodate higher numbers, but seating availability for larger groups would also depend on the number of other library users present at that time.) We also have tea and coffee making facilities which are free to use for anyone who can bring their own travel mug. If you could forward this invitation to your groups, I would be very grateful. Should you or any group organiser wish to talk to us about the use of our premises, please feel free to either pop in, email, or telephone me on 01792 516780.



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Thank you for your time – I look forward to hearing from you.

Best wishes,

Documents available on request and in accordance with GDPR

Update on Grant Requests Paid or Pending in June

Grants		
Date	Successful Candidate Requests	Amount Paid
June	Loughor Rovers Football club. Paid.	£300.00
June	Garden Village Brownies Paid	£300.00
June	Little Ruckers Rugby Group. Paid	£400.00

Documents available on request and in accordance with GDPR

b. OVW/SLCC

OVW/SLCC		
Date	From	
	OVW	Issue 25 of the One Voice Wales E-Bulletin. Previously forwarded to Members.

Clerk's report was **NOTED**.

c. Training

Date	From	
Apr	OVW	All new councillors are continuing to go through the introductory courses.
Apr	OVW/ Edge IT	Clerk has completed additional Finance training with both OVW and Edge IT financial software package for year 1 Audit.

Clerks report was **NOTED**.



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d. Wales/Swansea/Governing/Committees.

Date of email/letter	From	
		None reported

Clerk's report was **NOTED**.

Documents available on request and in accordance with GDPR

e. Proposal to members from Clerk in previous clerk's report.

Proposal

Assistant Clerk - NEET – Local College – Community Engagement.

Update - Clerk has sent Job profiles for Assistant Clerk, RFO, and The Clerk to Gower college.

Hi David,

Thanks for sending this information through.

I've copied in Beverley Morgan from the Advanced into Further Education department, as she works with learners who fall within the NEET category and may have suitable candidates who meet the age requirements.

Thanks again for thinking of us.

Adele Simpson.

Clerks report was **NOTED**. Members agreed for clerk to continue the process.

f. Christmas Lights Contract. Storage update – delivered and stored. Lighthouse report all lights are in good working order.

Clerks report was **NOTED**.

g. Parc Y Werin fitness equipment/ playpark drainage – clerk has provided dimensions to the companies, awaiting quotes, ongoing.

Clerks report was **NOTED**.



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	h. Freedom of the Town - Leigh Halfpenny <u>Plans and updates.</u> Clerk Commissioned Freedom of the Town. Update on change of dates 'The Freedom of Gorseinon Town' on 22nd August. Proposed to have the event in coordination with and at Gorseinon Rugby Club. Possible activities at the club to be confirmed. Clerks report was NOTED.
GTC290626-66	To consider the Planning Applications for June 2026. WEEK ENDING: 29th May 2026 WEEK No. 22 - no applications. WEEK ENDING: 5th June 2026 WEEK No. 23 - no applications. WEEK ENDING: 12th June 2026 WEEK No. 24 - no applications. WEEK ENDING: 19th June 2026 WEEK No. 25 - no applications. The report of the Clerk was NOTED. It was RESOLVED that there were no objections to the applications.
GTC290626-67	Any other business which the Chair determines to be urgent. None reported.
GTC290626-68	EXCLUSION OF THE PRESS AND PUBLIC It was RESOLVED that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.
GTC290626-69	FURTHER REPORT OF THE CLERK The report of the Clerk was NOTED, and it was RESOLVED that the Council APPROVED all aspects of the report.



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Presiding Chair closed the meeting at 8.30pm

Dated, 29th June 2026

Presiding Chair signature