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CYNGOR TREF GORSEINON GORSEINON TOWN COUNCIL

Minutes of the Meeting of Gorseinon Town Council held at Ty Newydd Community Centre, on Wednesday 4th March at 6pm.

Attendees:	Councillors; J. Curtice (Chaiman), K. Jones, P. Morgan, P. Griffiths, N. Matthews, A. Thomas, J. Clayfield, M. Curtice, S. Richards, L. Williams, A. West, and Town Clerk.
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Main Meeting Discussion Points:

GTC0326-199	MAYORS ANNOUNCEMENTS Attended Sponsored car wash for Mayor's charity scheduled for 21 st March or 4 th April. (To be confirmed). All proceeds to be split between Mayors' Cancer charity and Fire Fighters charity. Mayor's Invites None at the time of writing.
GTC0326-200	APOLOGIES FOR ABSENCE There were apologies for absence from Councillors, P. Eyers, A. Stevens, M. Phillips, and J. Crowley.
GTC0326-201	PUBLIC PARTICIPATION No members of the public were present and there were no representations from the public prior to the meeting commencing.
GTC0326-202	DECLARATION OF INTEREST None noted.
GTC0326-203	MINUTES OF COUNCIL It was RESOLVED that the Minutes of the Meeting of the Council held on February 4 th , 2026, be confirmed as a correct record - AGREED . Approved by Councillor A. Thomas and Seconded by Councillor P. Griffiths
GTC0326-204	MATTERS ARISING FROM PREVIOUS MINUTES None reported.

<p>GTC0326-205</p>	<p>MEMBER'S REPORTS</p> <p>a. County Councillors reports.</p> <ul style="list-style-type: none"> i. On 05th March is CCOS Council Budget meeting. All County Councillors will be attending. ii. Lights in Melyn Mynach are completed for use by public during dark nights. This was requested by a young resident, who uses the skate park and was not able to use the facility during the evenings. This has been funded through County budget. Monitoring of the lights will be provided through CCOS also. <p>b. Town Councillors.</p> <p>All councillors discussed that PCSO's have been visiting local shops and leaving their cards for feedback after recent incidents involving shopkeepers.</p>
<p>GTC0326-206</p>	<p>Approving Coopted councilors into Town Council seats.</p> <p>After advertising for an election of wards seats within the specified time, the wards then became open to cooption. Candidates have been recommended by members and have come forward for the three available seats.</p> <p>It is now for members to approve their ward locations after receiving their declarations and signatures.</p> <p>Previously, Clerk advised members of their locations within Gorseinon wards and the most relevant wards to represent. Members agreed with their ward locations as;</p> <p>Cllr. S Richards (Central Ward),</p> <p>Cllr. Amber West (East Ward),</p> <p>Cllr. Lucy Williams (Penyrheol Ward).</p> <p>Clerks report was NOTED. It was RESOLVED that all three Councillors represent the wards listed above. Clerk to inform Election Services to update their records.</p>

<p>GTC0326-207</p>	<p>Awards ceremony</p> <p>Previously discussed and agreed by members that this can be a separate event. Currently provisional booking on April 17th, doors open 6.30 for 7pm start in Lodge lounge. Buffet to be arranged for 50-60.</p> <p>Members to discuss current nominations. Any additional nominees from members to be returned to the clerk with contact details and a short introduction no later than March 8th. Members discussed the current nominees. Currently clerk has received introductions and contact details for four nominations with contact details and an introduction, and a further provisional 10 nominations still to be submitted with an attached introduction.</p> <p>Clerks report was NOTED.</p>
<p>GTC0326-208</p>	<p>Mayor's dinner</p> <ol style="list-style-type: none"> 1. Confirm date/time. April 24th 6.30 for 7pm start at The Lodge. 2. Numbers – 80 / 100 3. Mayor would prefer a formal dinner. 4. Invites. Clerk and Mayor to discuss. 5. Award nominees. - Nominee plus 1. 6. Entertainment. – Local Penyrheol primary children singing at the start, and Tenovus Choir to sing throughout the evening. Clerk has completed online application for Tenovus. 7. Raffle/ members requested to donate items. <p>Clerks report was NOTED. It was RESOLVED to confirm bookings and meet with catering staff at The Lodge to confirm they can fulfil our remit. Clerk to explore other venues as a backup.</p>
<p>GTC0326-209</p>	<p>Mayor's Charity zip wire challenge.</p> <p>All proceeds will go to The Mayors Charity for this year. Latest update – The North Wales site is available also, as Madam Mayor wants to have the choice of going headfirst on the zip wire.</p> <p>Need to set a date. Late April was agreed to be the best time. Week commencing from 18th April to May 3rd. Clerk and Mayor to discuss.</p> <p>Members discussed who could potentially join the Mayor completing the zip wire. Possibly Cllrs. P. Evers, M. Phillips, A. Stevens.</p> <p>Clerks report was NOTED. It was RESOLVED Clerk to circulate sponsorship forms for members and for radio Tircoed to announce the event leading up to the date.</p>

<p>GTC0326-210</p>	<p>Projects in Gorseinon Jubilee Memorial regeneration project.</p> <p>Members may recall in the last meeting that members' feedback after revising the plans were passed back to the architect. Also, there may be potential for Gower College students to be involved in the project as apprentices. A further meeting has been arranged by the clerk with Heads of department and Noel to elaborate on what can be accomplished.</p> <p>Clerks report was NOTED. It was RESOLVED for the Clerk to feedback members.</p> <p>Update on Skate park works.</p> <p>Lighting has recently been installed and it's low-level lighting. See point GTC0326-205 a, ii.</p>
<p>GTC0326-211</p>	<p>Review of SLCC annual membership/ Clerk training</p> <p>Members may recall a previous decision to approve renewal of SLCC membership. Clerk would also like to start initial training for Clerk's qualifications. Clerk recommended ILCA as a starting point. This would be fully funded by Welsh Government.</p> <p>Clerks report was NOTED. It was RESOLVED on the motion of Councillor A. Thomas and Seconded by Councillor P. Griffiths for the clerk to enroll on the ILCA.</p>
<p>GTC0326-212</p>	<p>Review and decision of wildflower 2026 planting locations.</p> <p>Members may remember we have previously agreed to participate in this year's Wildflower Scheme. We requested an additional location in Park Y Werin. Members were shown the new locations behind Gorseinon Primary School and next to the centre where Cilch Meithrin takes place.</p> <p>Clerks report was NOTED. It was RESOLVED that the clerk confirm the new locations and settle the new invoice.</p>
<p>GTC0326-213</p>	<p>Christmas Lights Purchase.</p> <p>Delivery Imminent. To note invoice to be settled from Blanchere Illumination for High St. Lights. Lights to be stored with Lighthouse Electrical and any surplus in the Garages to the rear of Ty Newydd.</p> <p>Clerks report was NOTED. It was RESOLVED that the clerk on the motion of Councillor P. Griffiths and seconded by Councillor K. Jones to settle the invoice.</p>

GTC0326-214

Matters arising from the February Ty Newydd management subcommittee.

a. Policy documents applicable to Ty Newydd

Point **TNSC0226-02 - Fire Safety Policy and Evacuation plan** completed January 2026. This was presented in the recent Ty Newydd Sub Committee.

It was **RESOLVED** in the subcommittee to approve the policy and include it in our constitution. Also, to include recommendations from upcoming Fire risk Assessment into the policy. Clerk to place Fire Safety Policy on Council website.

Clerks report was **NOTED**. It was **RESOLVED** by members to agree.

b. Internal Building Electrical and PAT testing.

Point **TNSC0226 - 06** - Building electrical survey inspection and PAT testing is urgently needs to be completed. Quote from Lighthouse electrical discussed as it offered a combination of services and it is a local firm. To accept the quote from Lighthouse electrical as this needs completing urgently.

Clerks report was **NOTED**. It was **RESOLVED** by members to agree.

c. Outside lights and front spotlights.

Point **TNSC0226-07** - Outside lighting fixed to the walls around the building and the spotlights in front of Ty Newydd not working and need servicing.

Quotes are in for members. Members decided the Outside lighting quote from Lighthouse electrical was to be chosen. Clerk to confirm dates of work.

Clerks report was **NOTED**. It was **RESOLVED** by members to agree.

d. Fire Risk assessment needs renewing.

New quotes now in from FWS and Plexus. Awaiting final quote.

Clerks report was **NOTED**.

e. Replacement chairs for meeting room.

Members decided the Supplier is Complete furniture - £700.00 plus VAT.

Delivery March 9th, 2026.

All old chairs to be donated to Lime St. Institute after new chairs are delivered.

Clerks report was **NOTED**.

GTC0326-215 Parc Y Werin fitness equipment/ playpark drainage.

Cllr. A Thomas and clerk met at Parc Y Werin on 11th Feb. to discuss the fitness equipment and the drainage in the playpark after the subjects were brought up by the Councillor in the previous meeting.

Fitness equipment – the ground around each piece of equipment has become muddy and is not suitable for using the machines. It will need alternate base so public can use the machines safely. Possible solutions include rectangular sections around each piece with either chippings/bark, solid concrete base, or similar soft impact material used in play park?

Drainage issue in playpark – see photos.

Clerks report was **NOTED**. It was **RESOLVED** that County Cllr. N Matthews to contact Parks and Cleansing dept. for the flooding to be investigated and to suggest a meeting to investigate ideas for replacement ground materials around the base of the six pieces of exercise equipment in Parc Y Werin. Clerk to be copied in to liaise with parks and Cleansing Department.

GTC0326-216

Grant Requests February		
Date	From	Request
25 02	Gorseinon Road Runners	<p>Gorseinon Road Runners</p> <p><i>We are writing to ask if you would consider us for further funds this year towards track hire and to buy equipment for the club. We provide essential equipment ourselves including a defibrillator and club gazebo and pay for equipment upkeep and improvements despite increased costs. We would like to purchase additional gazebo weights this year so this can be used in windy conditions and in a variety of settings, e.g. at the Gorseinon 10k in April.</i></p> <p>Clerk feedback – We have given to them previously and clerk suggested offering to potentially purchase the Gazebo on their behalf if they are successful.</p> <p>Clerks report was NOTED. It was PROPOSED by Cllr. N Matthews and SECONDED by Cllr. A Thomas to offer to purchase the equipment on their behalf.</p>

GTC0326-217	<p>To consider Police report if one provided.</p> <p>Please find enclosed Police reports from 1st February to 28th February.</p> <p>Beat of Gorseinon <u>66 occurrences in total</u> 3 ASB reports 20 Violence Against the Person reports No Dwelling burglary reports</p> <p>Beat of Penyrheol <u>44 occurrences in total</u> 2 reports of ASB 15 Violence Against the Person reports No dwelling burglary reports</p> <p>There has been a slight rise in youth related Anti-Social behaviour in and around the area of the Bus Station and Argyll Park. Due to the change in season this rise was anticipated, and measures are being taken to prevent any significant increase and associated disruption.</p> <p>Joint work is being conducted with staff at Evolve who are regularly seeing over 100 children from the locality attended their weekly Thursday sessions which are having a beneficial impact in the area.</p> <p>Also, Insp Lambley has now left on a period of maternity leave. She has been replaced by Inspector James Rogers who is based at Gorseinon Police Station. There have been no other changes to staff in the Neighbourhood Team.</p>
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GTC0326-218	<p>REPORT OF THE CLERK</p> <p>a. Payments for February 2026 Clerk's report was NOTED and AGREED.</p> <p>b. <u>Correspondence February 2026.</u></p> <table border="1" style="width: 100%;"> <thead> <tr> <th colspan="3">Correspondence</th> </tr> <tr> <th>Date</th> <th>From</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>02 Feb.</td> <td>David Steingold Bright Entertain. ITV Studios</td> <td> <p>Hello there My name is Dave and I am a Senior Casting Producer at Potato (ITV Studios). I am getting in touch because we are currently casting for a brand-new show about childhood sweethearts, and we thought your customers/network might be a perfect fit. I was wondering if you would be happy to share our attached flyer with anyone you know who fits the bill and you think might be interested?</p> <p>Clerks report was NOTED. It was RESOLVED that to support this by advertising on council website and social media.</p> </td> </tr> <tr> <td>19th</td> <td>Democracy and boundary commission</td> <td> <p>We are pleased to present our Annual Remuneration Report for 2026–27, prepared in accordance with Section 69G of the Democracy and Boundary Commission Cymru etc. Act 2013. This report sets out the Commission's decisions regarding the remuneration, expenses, and benefits applicable to elected and co-opted members across Wales' principal councils, community and town councils, fire and rescue authorities, and national park authorities. You can read the report at Remuneration DBCC.</p> <p>Clerks report was NOTED.</p> </td> </tr> </tbody> </table>	Correspondence			Date	From	Subject	02 Feb.	David Steingold Bright Entertain. ITV Studios	<p>Hello there My name is Dave and I am a Senior Casting Producer at Potato (ITV Studios). I am getting in touch because we are currently casting for a brand-new show about childhood sweethearts, and we thought your customers/network might be a perfect fit. I was wondering if you would be happy to share our attached flyer with anyone you know who fits the bill and you think might be interested?</p> <p>Clerks report was NOTED. It was RESOLVED that to support this by advertising on council website and social media.</p>	19 th	Democracy and boundary commission	<p>We are pleased to present our Annual Remuneration Report for 2026–27, prepared in accordance with Section 69G of the Democracy and Boundary Commission Cymru etc. Act 2013. This report sets out the Commission's decisions regarding the remuneration, expenses, and benefits applicable to elected and co-opted members across Wales' principal councils, community and town councils, fire and rescue authorities, and national park authorities. You can read the report at Remuneration DBCC.</p> <p>Clerks report was NOTED.</p>
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25 th	Gower college Memorial project bug	<p>Further to my last email, Cath Williams, Dean of Faculty and Hannah Pearce, Learning Area Manager for Built Environment are both interested in your proposal.</p> <p>I've cc'd them here so that you can share a bit more information with them, or arrange to meet and chat further.</p> <p>Cofion cynnes/Kind regards Beverley EA to the Vice Principal Curriculum, Quality, Teaching and Learning</p> <p>Clerks report was NOTED. It was RESOLVED that Architect and Clerk meet with dept. heads on 16th March and clerk to feedback to members in next meeting</p>
27 th	Parc Y Werin Bowls	<p>Please can you pass on our thanks to members of the Town Council for their continued support. Without support from bodies like the council bowls in Gorseinon would die due to the increasing costs of maintaining the bowling green.</p> <p>John.</p> <p>Clerks report was NOTED.</p>
28 th	Huw Evans Head of Democratic Services	<p>The Standards Cttee are about to start a piece of work with the C/T Council sector relating to Code of Conduct & support provided by Monitoring Officer. We are keen for our initial meeting at 10am on Friday, 10 April 2026 to discuss the issue with 2 C/T Cllrs and 2 Clerks. Would this interest you and would you be available on this date and time? The meeting will be in the Guildhall, Swansea and via MS Teams if that helps.</p> <p>Clerks report was NOTED.</p>

Documents available on request and in accordance with GDPR.

c. Grant Requests Approved/ Received February

Grants		
Date	Successful Candidate Requests	Amount Paid
27 th	Parc Y Werin Bowls Team	£697.00 (This will be claimed back as VAT)

Documents available on request and in accordance with GDPR

d. OVW/SLCC

OVW/SLCC		
Date	From	
23 02	OVW	Issue 17 of the One Voice Wales E-Bulletin. Previously forwarded to Members.
23 rd	OVW	Issue no 1 of 'Age Friendly Communities Newsletter'
25 th	OVW	<p>One Voice Wales National Awards Ceremony 2026</p> <p>I am delighted to announce that One Voice Wales will be holding its National Awards Ceremony on Wednesday 1 July 2026 at the Royal Welsh Agricultural Showground, Llanelwedd, near Builth Wells, LD2 3SY. We are grateful to Unity Trust Bank who have kindly agreed to be the main sponsors of the Awards Ceremony. Please use this opportunity to mark this important date in your Council diaries.</p>

Clerk's report was **NOTED**.

e. Training

Date	From	
5 th	OVW	We would encourage you to take advantage of this offer of funded places that is available up to 31 March 2026 and we look forward to training many more councillors over the remaining months of the financial year.” Wendi Patience

Clerks report was **NOTED**.

f. Wales/Swansea/Governing/Committees.

Date of email/letter	From	
		Community and Town Councils Forum - 23 March 2026

Clerk’s report was **NOTED**. Clerk will attend and feedback to members.

Documents available on request and in accordance with GDPR

g. Policy Schedule 2025 26

Absence/ Leave Policy and Fire Safety Policies.

Proposal to Authorise and adopt ‘The Absence/ Leave and Fire Safety Policies.’ into the Policy schedule and Constitution of Gorseinon Town Council.
Members to sign and clerk to include on our website.

Clerks report was **NOTED**. It was **RESOLVED** on the motion of Councillor P. Griffiths and seconded by Councillor K. Jones to include the policy.

h. Community Council Precepts 2026/2027

Further to my letter dated 5th December 2025, I can now confirm that payment of the 2026/2027 precepts to your authority will be made as follows:

On or before	30/04/2026	28/08/2026	31/12/2026
Proportion of the annual precept	£ 57,190.00	£ 57,190.00	£ 57,190.00

Clerks report was **NOTED**.

	<p>i. Meeting with Fire escape contractors.</p> <p>Members have previously agreed to explore alternative designs and quotes.</p> <p>Three companies have completed site visits, and clerk and have confirmed new design can be done, exiting from the lane side and continuing around the back of Ty Newydd. Clerk awaiting final third quote. See plans.</p> <p>Clerks report was NOTED.</p>
<p>GTC0326-219</p>	<p>To consider the Planning Reports.</p> <p><u>Week ending: 6th February 2026.</u></p> <p>Application No: 2026/0198/FUL Date Registered: 06.02.2026 Electoral Division: Gorseinon And Penyrheol - Area 1 Status: Being Considered</p> <p>Development Type: All Other Minor Dev Location: Verge On Corner Of Round About Between Heol Y Mynydd Road And Gorseinon Retail Park, Swansea, SA4 4BZ</p> <p>Proposal: Construction and operation of micro energy storage project</p> <p>Applicant: Ms. Ashleigh Boyce Agent:</p> <p><u>Week ending: 13th February 2026 - no applications.</u></p> <p><u>Week ending: 20th February 2026 - no applications.</u></p>
<p>GTC0326-220</p>	<p>ANY OTHER BUSINESS –</p> <p>Sponsored Car Wash</p> <p>Cllr. N Matthews suggested to members another option to raise funds for the Mayor’s charity by holding a sponsored car wash. Discussions concluded that any costs could be shared 50 /50 with County Councilors to run the event.</p> <p>It was RESOLVED by members to agree pending further details and consultation with the Fire Service. Cllr. N Matthews to feedback.</p>

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GTC0326-221	EXCLUSION OF THE PRESS AND PUBLIC It was RESOLVED that the press and public be excluded from the meeting during the discussion of the next item due to the confidential nature of the matter under discussion.
GTC0326-222	FURTHER REPORT OF THE CLERK The report of the Clerk was NOTED , and it was RESOLVED that the Council APPROVED all aspects of the report.
	<u>Presiding Chair closed the meeting at 7.55pm</u> <u>Presiding Chair signature</u>