You are hereby summoned to attend a meeting of **GORSEINON TOWN COUNCIL** to be held at the Ty Newydd Community Centre, West St. Gorseinon on Wednesday July 12th 2023 at 6pm.

**AGENDA**

1. Apologies for Absence and Disclosures of Personal and Prejudicial Interests..
2. To approve & sign the Minutes of the previous meeting on June 7 2023..

3. To receive a report on **Police Matters** within Gorseinon and Penyrheol. Sgt Paul Rees

4. **Town Mayors announcements** & events attended in June.

5. **PUBLIC** Session for Public to raise items of local relevance during 15 minute session.

(Please notify Clerk in advance of issues wanting to be being raised at the meeting)

Update on new 20mph speed restrictions from Sept 17 in urban areas.

6 To receive **reports on Local Matters** from Town and County Councillors

a. County Councillor reports from 1 Councillor.

b. Town Councillor reports Nicola Matthews - Flagpole / Flags

7. C**lerks Matters**

a. Grants applications received from community - financial year 2023/4

Loughor event committee xmas activities 2023

Christmas hampers from the Sharing Table

b. Remembrance week arrangements. Cadets involvement

c. First meeting Xmas Lantern parade 2023 Ty Newydd

d. New Defibrulator on housing estate off Pontarddulais rd / “Well” chemists, Homebargains site.

e. Flagpoles High street adjoining Notice Board.. New flags

f. Members projects for future programming.

8. To receive reports from the Council’s Representatives on Outside Bodies/upcoming meetings

a. Swansea Council Forum Guildhall Wed June 21 5pm

b. OVW Conference Builth Wells July 5th

c. OVW AGM and area meeting Guildhalll July 17 7pm room 5. Nominations for Chairman/deputy

d. Pride Conference July19 Cardiff

9. Correspondence.

Active travel route Penllergaer-Gorseinon.

Concern re pedestrian crossing Alexandre rd/Princess st junction.

10.To receive Financial **Accounts** report from Clerk .

a. 2022/23 end of year Accounts / Welsh Govt Audit submission.

**12. PLANNING MATTERS.**

a. To consider and make recommendations on the following planning applications received from

Swansea City and County Council as the Local Planning Authority;

Parc Solar Caenewydd Land fronting A484/Swansea rd SA44LE Development of national significance.

Solar farm consultation closes Aug3

2023/1050 Ful Detached dwelling land adj 11 Penybanc Lane /single storey to rear

2023/1316 Change Use ground floor from Ice cream Parlour to Hairdressers, and 1st floor from office to flat

2 Pontarddulais rd Gorseinon

2023/1231 54 Princess St Two storey rear extension

b. Notification of **APPROVALS** by Local Planning Authority. For information

2023/0609 39 Penyrheol rd Penyrheol Rear extension/balcony/rooflights Approved 8 June 2023

2021 2644 7 Duffryn rd Gorseinon discharge cond 3 (ecological enhancement) approved 5 June 2023.

2023/0491 Discharge cond 7 (boundaries)9(Landscaping)12 9Travel plan) , residential land off Gowerview rd.

Pobl.Approved 14 June 2023

2023/0879 74 Heol y Pibydd Rear Extension Approved 15 June 2023

c. Notification of **REFUSALS** by Local Planning Authority For information

2023/0826 91 Alexandre rd Gorseinon Conversion ground floor beauty salon to flat Refused 12 June 2023.

d. Notification of **Appeals** by Local Planning Authority;

Aldi, Millers drive, 2022/1173 Appeal against refusal of unrestricted deliveries. Written representations to

Welsh Minister

e. Enforcement matters.

**GORSEINON TOWN COUNCIL TRAINING PLAN**

1. The Training Plan was approved at the Annual meeting dated May 18 2022, and is reviewed annually at the AGM.

Minute 28 May 18 2022 AGM

“At the May 2022 AGM it was agreed that necessary training be arranged for all Councillors/Clerk as necessary to

utilise the allocated training budget. Training courses were to be arranged with One Voice Wales and/or Swansea

Council. The Clerk would provide a schedule of available courses and Members would advise which courses they

wished to attend. The Clerk would oversee the Training programme for the Town Council to ensure all Members

had received appropriate training “.

2. The Town Council comprises 15 Councillors elected every 5 years or sooner if coopted onto the Council.The Clerk

is the only employee.

3. Upon appointment Councillors are enrolled upon the Code of Conduct training course at the earliest opportunity

provided by either Swansea Council or One Voice Wales.

OVW courses are booked via the Clerk and Wendy Patience (OVW) at a cost of £35 per session.

4. Additional training courses offered to all Members are provided by One Voice Wales either in person or remotely.

Those courses include those listed below . Where there is a group of Members wanting training OVW can attend

the Council with a trainer, or alternatively individuals can train remotely in person once the 1.5 hour course is

booked.

Courses offered include;

Module New Councillor induction

Module 1 The Council

Module 2 The Councillor

Module 3 The Council as Employer

Module 4 Understanding the Law

Module 5 The Council meeting

Module 6 Local Government Finance

Module 7 Health & Safety

Module 8 Community engagement

Module 9 Code of Conduct

Module 10 Chairing skills

Module Code of Conduct in welsh

Module 12 Creating a community Plan

Module 13 Community engagement part 2

Module 14 Equality & Diversity

Module 15 Information management

Module 16 Use of IT, websites and social media

Module 18 Effective staff management

Module 21 Advanced Local Govt Finance

**HALL MANAGEMENT SUB COMMITTEE Tuesday March 21 @ 2pm 2023**

Sub Committee Members Cllrs C Rabiaotti, A Crowley, M Curtice A Stevens , Clerk

1.Building Insurance Zurich reviewed July annually, ( currently 3 year deal to July 23)

Building fire alarms Lighthouse electrical - bi annual survey

Building security alarms Chubb Annual inspection /upstairs separate

Building Fire extinguishers Chubb Annual inspection

Building electrical survey 5 year inspection done 2022 Lighthouse electrical

Mid West Wales Fire service inspection 2022 – recommendations

MPs Separate security alarm system

2.Building condition Accident /Repair book

Maintenance work needed external rendering on lane side, internal plaster in rooms. Front window

External fire escape?

3.Heating. BGas terminated commercial boiler servicing 2022. Now with BPS fACILITIES Cardiff using same

engineer.

Issue heating upstairs rooms colder than downstairs

4.Cleaning weekly contract /upstairs separate £30 week 2hrs

5.Survey of basement / storage room /boiler room full breaching H&S.

6..Fire Risk/ alarms/ electrics – Keep clear fire exits

7.MP Security- CCTV

8.Finances- income / Bookings. Review room 1&2 hire rates

MP office hire rates - contract July 12 mnths. Future>

Main income MP £6000 Barclays £2400 Tinitus doctors £1350

9. Staff H&S / accident book/ repair book

10. AOB

**Gorseinon town council Member nominations for Deputy Mayor 2023/4**

**Cllr Andrew Thomas 8yrs ………**

**Cllr Joe Clayfield 6yrs ………**

**Cllr Andrew Crowley 6yrs ……….**

**Cllr Susan Rawle 5yrs ……….**

**AN Other ……….**

**Gorseinon town council Member nominations for Deputy Mayor 2023/4**

**Cllr Andrew Thomas 8yrs ………**

**Cllr Joe Clayfield 6yrs ………**

**Cllr Andrew Crowley 6yrs ……….**

**Cllr Susan Rawle 5yrs ……….**

**AN Other ……….**