

Council Summons

You are hereby summoned to attend the ANNUAL GENERAL MEETING of **GORSEINON TOWN COUNCIL** to be held at the Ty Newydd Community Centre, West St. Gorseinon on Wednesday 8 May 2024 at 7pm (or following on from monthly meeting).

AGENDA

1. To receive apologies, and disclosures of interests and to receive any additions to the Hospitality register from Members, in accordance with the Code of Conduct adopted by this Council.
2. Town Mayors announcements.
3. To **elect the Town Mayor** for the ensuing Municipal year 2024/5. Nomination Cllr Sue Rawle (& confirm Mayors Consort if appropriate).
4. To sign the Mayors Declaration of Acceptance of Office.
5. To **elect the Deputy Mayor** of the Council for the ensuing Municipal year 2024/5. Following the withdrawal of all candidates and resignation of Cllr A Thomas on May 1st, there are no nominations for the position. Recommendation that appointment be deferred at present.
6. To set the Mayors/Deputy allowance for ensuing Municipal Year 2024/5, in line with the recommendations of the Independent Remunerations panel re permitted allowances and expenses in office for 2024/5.
7. To formally readopt the following;
 - a. Standing Orders for the Town Council for Municipal Year 2024/5. Only update to include following wording in appointment of Deputy.
“ where those applicants have same years seniority experience, then appointment shall be made based upon alphabetical order “
 - b. Financial Regulations for the Town Council for Municipal Year 2024/5
8. To appoint all Members to serve on the **SPECIAL COMMITTEE (previously Plenary Committee)** for the ensuing Municipal year 2024/5.
9. To appoint all Members to serve on the **PLANNING COMMITTEE** for the ensuing Municipal year 2024/5.
10. To appoint Members to serve on the **PERSONNEL SUB COMMITTEE** for the ensuing Municipal year 2024/5.
11. To appoint Members to serve on the **FINANCE SUB COMMITTEE** for the ensuing Municipal year 2023/4.
12. To appoint ONE Member to represent the Council on **ONE VOICE WALES**, Larger Council meetings and local area meetings, for the ensuing Municipal year 2024/5, (2024 Cllr M Curtice & one reserve, Cllrs P Morgan and S Rawle if available)

13. **ARBITRATORS FOR APPEALS AT THE NEW LODGE, GORSEINON** To appoint 3 Members (plus reserve) to serve as Arbitrators for Appeals at the New Lodge for the ensuing Municipal year 2024/5.
14. **GORSEINON INSTITUTE MANAGEMENT COMMITTEE** To appoint ONE Member to serve on the COMMITTEE for the ensuing Municipal year 2024/5. (2024 Cllr K Jones siting member)
15. **GORSEINON DEVELOPMENT TRUST.** (2024 No nomination- All Councillors can attend AGM as Dev Trust members / observers).
16. **WEB SITE/ NEWSLETTER WORKING GROUP** To appoint six Members to serve on the SUB COMMITTEE for the ensuing Municipal year 2024/5. (2024 Cllr A Stevens, Lee Anne Crowley Davies, Kelly Roberts, Andrew Crowley, Joe Clayfield)
17. **GORSEINON LLWCHWR CHRISTMAS LANTERN PARADE SUB COMMITTEE.** 2 or 3 Members plus MAYOR to represent the Council on the group. (2024/5 Town Mayor, Clerk, J Curtice, P Morgan, M Curtice, C Rabiaotti plus others to help marshalling)
18. **“FRIENDS OF GORSEINON PARKS” SUB COMMITTEE.** In 2024 it was felt the individual Friends of Park committees could meet as needed with public comprising the committees.
19. **COOPTED SCHOOL GOVERNORS** To appoint ONE Member to be coopted as Council representative onto the following Governing bodies at each of the following schools; Members have previously nominated the following to continue their 4 year terms of Office in accordance with the rules of the Governing bodies;
 Gorseinon Infants - Cllr J Crowley. K Roberts(CC Rep) Cllr A Crowley
 Penyrheol Primary school (A Stevens CC rep) (J Curtice CC rep)
 Penyrheol Comp - Cllr A Stevens (CC LEA Governor).K Roberts Parent governor
20. **CHAMBER of TRADE sub Committee .** In 2024 agreed the committee be disbanded until needed.
21. **YOUTH COUNCIL SUB COMMITTEE.** To appoint a Councillor/s to represent the Council in future discussions.(2024 Cllrs Lee Anne Crowley Davies, Joe Clayfield, Jan Curtice)
22. **TY NEWYDD Hall sub committee.** To appoint 4 Councillors to serve on the sub committee regarding detailed management of the Hall/maintenance/budget and bookings.(2024 Cllrs M Curtice, A Stevens, C Rabiaotti, A Crowley, Clerk)
- 23 **HISTORY SUB COMMITTEE** To appoint the following Members to serve on the committee Cllr Sue Rawle and Cllr Joe Clayfield.
24. To confirm the **timetable of meetings** for the coming Municipal year 2024/5 (schedule enclosed).
25. To review & approve **Risk Assessment schedule** for the Town Council 2024/5. (schedule enclosed).
26. To review and approve the **Asset Register schedule** for the Town Council 2024/5. (schedule enclosed).
27. Cheque signatories for 2024/5,(2024 Cllr M Curtice, J Curtice, A Stevens, Ken Jones, P Griffiths)
28. **TRAINING.** To confirm the necessary training be arranged for all Councillors as necessary.

DATES OF COUNCIL MEETINGS FOR MUNICIPAL YEAR 2024/5

NOTE ; ALL COUNCIL MEETINGS WILL TAKE PLACE AT THE TY NEWYDD COMMUNITY CENTRE, WEST STREET GORSEINON, STARTING AT 6.pm FOR THE MAIN COUNCIL MEETING (unless there needs to be a change of venue or time, which will be advised prior to the Event).

WED MAY 8 2024	AGM
WED JUNE 5 2024	COUNCIL MEETING
WED JULY 3 2024	COUNCIL MEETING
AUGUST 2024	NO MEETING
WED SEPT 4 2024	COUNCIL MEETING
WED OCT 2 2024	COUNCIL MEETING
WED NOV 6 2024	COUNCIL MEETING
WED DEC 4 2024	COUNCIL MEETING
WED JAN 8/15 2025	COUNCIL MEETING (FINANCE MEETING BUDGET/PRECEPT)
WED FEB 5 2025	COUNCIL MEETING (GRANTS)
WED MAR 5 2025	COUNCIL MEETING
WED APR 2 2025	COUNCIL MEETING
WED MAY 7 2025	COUNCIL MEETING
WED MAY 7 2025	ANNUAL GENERAL MEETING (provisional)